

Dear Parents/Caregivers,

*Assalaamu alaikum wa rahmatullaahi wa barakaatuh.*

1. School will be closed this Saturday 24th May due to the official opening of the ECE.
2. All students must bring a pencil/pen and an exercise book everyday. Red pens are not allowed as teachers use them for marking students' work.
3. Children of the lower age groups (5-8 years) need colouring pencils for some exercises. A small six-colour pack is suitable for their needs and is obtainable for as low as \$2.00.
4. Children must bring water bottles from home.
5. For the sake of children's safety, WMA has decided to close the masjid gates during school hours.
6. Students are required to observe the Islamic dress code at all times. In particular, students of all ages, both boys and girls, should wear long shirts or tops that reach well below the waist.
7. In response to parents' requests, we have increased Qur'aan classes to three hours per week.
8. During the past couple of days, Arabic Qaai'dah books have been supplied to the children. Please contribute \$10 towards copying and binding expenses if you can afford it.
9. In response to parents' requests, we plan to give children their photocopied exercises done in school to take home and show their parents at least once a month. However, we will need to have the books bound before giving them out and this may also incur expenses towards which we hope all of you will contribute.
10. Parents are requested to pay any outstanding fees. Fees are charged every month regardless of the number of days attended and are due by the 10th of the month. You can pay by internet/phone banking or make branch deposit into the school account: 02-0320-0143860-07. If you can only pay cash, please pay it to the Principal, wait for him to record your payment and request a receipt if you wish. If the Principal is teaching, please wait until classes are over. Please use your children's correct legal names when paying their fees.
11. Parents and visitors are requested not to enter classrooms without checking with the administration or duty teacher first. Female teachers may not be observing full hijab in front of children.
12. Please complete the following Acknowledgement Form and have your child bring it back to his or her teacher.

*Was-salaamu alaikum.*

Rasheed Ahmed (Principal)

*Waikato Islamic School of Education    917 Heaphy Terrace, Claudelands, Hamilton    [www.wise.ac.nz](http://www.wise.ac.nz)*



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**ACKNOWLEDGEMENT FORM: 21/05/2014**

Name of Student: ..... Class: A / B / C / D

Name of Parent/Caregiver: .....

Signature: .....

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**CONSENT TO USE CHILDREN'S PICTURES**

I hereby **give / do not give** permission for my child(ren)'s photos to be used on the school website, Facebook page and elsewhere for the purposes of school promotion and publicity.

***Please return this Acknowledgement Form to the school.***